



South Plains Public Health District

Application for Employment

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of disability, or any other legally protected status.

Date of Application _____ Position Applying For _____

Name _____
First Middle Last (Maiden if applicable)

Address _____
Number Street City State Zip

Telephone _____ Cell Phone _____ Other _____

Social Security Number _____

Are you eighteen (18) years of age or older? Y N

Are you legally eligible to work in the United States?
(Documentation required if hired) Y N

Do you have a valid driver's permit? Y N
If yes, what type? _____

Have you ever filed an application here before? Y N
If yes, give dates. _____

Have you ever been employed here before? Y N
If yes, give dates. _____

Are you employed now? Y N
If yes, may we contact your present employer for references? Y N

On what date would you be available for work? _____

Availability for work (check all that apply)
 Full-time Part-time Health Provider

Can you travel if the job requires it? Y N

Are you related to anyone who is presently employed by South Plains Public Health District? Y N
If yes, give name and relationship. _____

Have you been convicted of a felony within the last 7 years? Y N
(Conviction will not necessarily disqualify applicant from employment)
 If yes please explain _____

Do you have any current obligations as a result of conditions of probation or parole? Y N
 If yes, please explain _____

Veteran of the U.S. Military? Y N
 If yes, Branch: _____
 Active Duty Discharge Date: _____
 Check any that apply:
 Vietnam Veteran Disabled Veteran Other(specify) _____

Indicate languages, other than English, you speak, read, and/or write

Education

High School or GED completed: Y N If no, give highest grade completed _____

Colleges, Universities or Trade Schools attended:

Name of School	City/State	Number of years attended or degree attained	Subjects studied or degree major

Give name, address, and telephone numbers of three personal references who are not related to you and are not previous employers.

Name	Address	Years Known	Relationship	Daytime Telephone(s)

Give name, address, and telephone numbers of three business references who are not related to you.

Name	Address	Years Known	Relationship	Daytime Telephone(s)

Employment History

Start with your present or most recent employment. Use additional pages if needed. SPPHD will assume we may contact these employers for job related references unless you indicate otherwise. *This section must be completed in full. (Do not leave blank and refer to resume.)*

Company:	Telephone number:
Address (include city and state):	Dates of employment: (Start month and year) From: To: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other _____
Name and title of supervisor:	Hourly pay: Starting: Ending:
State job title and describe work performed:	Reason for leaving:

Company:	Telephone number:
Address (include city and state):	Dates of employment: (Start month and year) From: To: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other _____
Name and title of supervisor:	Hourly pay: Starting: Ending:
State job title and describe work performed:	Reason for leaving:

Company:	Telephone number:
Address (include city and state):	Dates of employment: (Start month and year) From: To: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other _____
Name and title of supervisor:	Hourly pay: Starting: Ending:
State job title and describe work performed:	Reason for leaving:

Company:	Telephone number:
Address (include city and state):	Dates of employment: (Start month and year) From: To: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other _____
Name and title of supervisor:	Hourly pay: Starting: Ending:
State job title and describe work performed:	Reason for leaving:

If the position for which you are applying requires proficiency testing, are you willing to take the test? Y N

SPPHD has a Drug-Free work place policy. If you are employed, you may be required to submit to a drug/alcohol test. If so, are you willing to submit to drug/alcohol testing? Y N

If employed, are you willing to allow a Criminal History Check to be conducted? Y N

Applicant Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at a decision and I agree to release all parties providing pertinent information from any and all liability from any damages which may result from the furnishings of such information. SPPHD only accepts applications for open positions. I understand that this application may be considered active for a period of up to 60 days.

I understand that neither this document nor any offer of employment from the employer constitutes an employment contract. I also understand that SPPHD is an "at will" employer and employees can be terminated at any time, with or without cause, and with or without notice. I also understand that no employment with SPPHD is for a fixed or definite term.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that all SPPHD employees are required to abide by all rules and regulations of SPPHD.

I understand that the signature below indicates agreement to the Applicant Statement above.

Signature of Applicant

Date

Applications may be submitted as follows:

Fax applications to: (806) 637-4295

Bring by office: 919 East Main
Brownfield, TX 79316

Mail application to: South Plains Public Health District
P.O. Box 112
Brownfield, TX 79316

Email application to: zholbrooks@spphd.org

Applicants are encouraged also submit attachments such as cover letters, resumes, copies of certifications, or other job related information, SPPHD only accepts applications for specific open positions.